



## Job Posting- **Green Cities Officer**

*This position has the following requirements as per Science Horizons funding. Please ensure you meet the requirements before applying.*

- No more than 30 years of age at the start of the internship
- Graduated from a post-secondary program
- A Canadian citizen, Permanent Resident, or person who has been granted Refugee status in Canada
- Not in receipt of Employment Insurance (EI) during the internship
- Not currently working for hiring organization

### **VALUING LIVED EXPERIENCES**

EAC's vision is of a just and vibrant world of respect, belonging and ecological resilience. As a team we are working to decolonize, further equity and dismantle the harmful systems at the root of the interconnected crises of environment and justice that we tackle every day. We strive to bring an equity lens to all that we do including by building a strong and diverse team.

We encourage applications from individuals from equity-deserving groups including, but not limited to: African Nova Scotian and other racialized people, Mi'kmaq and other Indigenous people, lesbian, bisexual, gay, transgender and queer people, and persons with disabilities. If you are a member of an equity-deserving group, and feel comfortable doing so, we encourage you to self-identify in your cover letter or application. We prioritize diversity in our selection process.

### **ABOUT US**

The Ecology Action Centre (EAC) is a fierce and creative environmental charity based in Mi'kma'ki/Nova Scotia. Since 1971, we have proudly tackled critical environmental issues from biodiversity protection to climate change to environmental justice. Grounded in community, we act as a watchdog, convenor, mobilizer and incubator, taking a holistic approach to the environment and the creation of a just and vibrant world.

We strive to promote a diverse and inclusive organizational culture that emphasizes collaboration, caring, quality work, and real impact. We value our members, volunteers, employees, and partners and strive to create a space of respect, belonging and resilience.

We have a team of passionate and determined people who share ideas and inspire others to create systemic change in the face of urgent, complex environmental issues.

### **ABOUT YOU**

You are passionate about preserving and enhancing urban green spaces and possess a deep commitment to fostering community engagement in environmental conservation efforts. You thrive in outdoor settings and have a strong background in ecological studies or environmental science. Your excellent communication skills enable you to effectively



collaborate with local conservation groups, lead outdoor activities such as hikes and events, and engage with diverse stakeholders. You are proactive, detail-oriented, and capable of conducting thorough ecological surveys to support our mission of creating a connected Halifax green network. If you are enthusiastic about making a positive impact on your community and protecting Halifax's natural heritage, we encourage you to apply and join us in building a greener, healthier future for our city!

## **YOUR FOCUS**

As a Green Cities Officer, your primary responsibility will be to support EAC's campaign for a connected Halifax green network. You will work closely with our Built Environment Team to coordinate efforts aimed at enhancing three key sites: Purcell's Cove Backlands, Blue Mountain-Birch Cove Lakes, and Sandy Lake.

Key elements of the position will be:

- Collaborate with local conservation groups to achieve common goals.
- Plan and deliver outdoor events, such as hikes and bio-blitz events.
- Engage equity-deserving communities through thoughtful programs and outreach.
- Conduct research and gather data on park users and invasive species.
- Participate in the Cornerstone Parks program (i.e. regular meetings, workshops) to connect
  - with other park groups and gain insights from across Canada.
  - Possibly analyze government policies and regulations related to parkland protection.
  - Possibly create communications and promotional materials (i.e. web content, social media posts.)
- Support the Sustainable Cities Coordinator with campaign and policy advocacy initiatives.
- Other duties as required.

## **WHY YOU SHOULD APPLY**

Even if you don't have all the requirements listed in this position, you may be the right candidate.

## **WHAT YOU BRING**

- Knowledgeable about environmental issues and conservation.
- Strong communications skills, both oral and written.
- Experience in event planning.
- Experience conducting research (e.g. field research, reviewing literature, and writing reports).
- Demonstrated ability to work independently and effectively allocate time to complete important productive tasks.



- Strong organizational and priority settings skills.
- Thrives in a collaborative team environment.
- Computer literacy in MS Office 365 (including Outlook, SharePoint, Word, Excel, and PowerPoint).
- Available to work on the occasional evening / weekends; willing to travel within Halifax Regional Municipality.

These additional skills, areas of knowledge, and experiences are an asset:

- Experience leading hikes or other environmental education activities.
- Experience with municipal, provincial, federal, or tribal parks.
- Experience working with equity deserving communities.
- Experience working and/or volunteering in a non-profit organization.

#### **TERMS OF EMPLOYMENT:**

- Full-time position - 1 Year Fixed Term (possibility of extension based on funding)
- EAC has a 4-day work week with Fridays off-totaling 30/week with some flexibility in the workday. Learn more about why [here](#).
- \$26.50 - \$27.50/hour, commensurate with experience.
- Cost-shared benefits plan
- Hybrid work environment requiring 1-2 days a week at our office in Halifax's North End.
- 3 weeks paid vacation per year (pro-rated for the 4-day work week), 1 week of paid time off during the winter office closure in December, 12 paid holidays (12 per year) and paid wellness days (10 per year).

#### **TO APPLY**

Please submit your resume and cover [-HERE-](#). The closing date is April 17<sup>th</sup>, 2024.

We thank everyone who applied; however, we will only be contacting those who will be interview.